



**NEW PATIENT CHECKLIST**

**PLEASE INITIAL EACH ONE ONCE COMPLETED**

- \_\_\_ ACKNOWLEDGMENT OF NOTICE OF PRIVACY PRACTICES
- \_\_\_ OFFICAL CONSENT OR MINOR AUTHORIZATION OR MEMBERSHIP AGREEMENT
- \_\_\_ ENROLLMENT FORM WITH DEMOGRAPHICS AND LIST OF MEDICATIONS
- \_\_\_ TELEHEALTH COMMUNICATION CONSENT (IF OUT OF STATE)
- \_\_\_ RECIEVED COPY OF HIPPA PRACTICES
- \_\_\_ COPY OF DRIVERS LICENSE
- \_\_\_ COPY OF INSURANCE CARD IF APPLICABLE
- \_\_\_ PAYMENT METHOD

**REPRESENTATIVE SIGNATURE** \_\_\_\_\_

**RELATIONSHIP TO PATIENT** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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**OFFICE USE ONLY:**

REVIEWED AND DOCUMENTED BY: \_\_\_\_\_ INITIALS